



JEFFERSON COUNTY BOARD OF HEALTH
Wednesday, August 12, 2020 - 5:00 p.m.
5th Floor Board Room
Via Telephone Conference

Present on Call: Yocunda Clayton, MD, Sylvie Stacy, MD, Hernando Carter, MD, Kenny Murray, MD, Susan Walley, MD, and Commissioner Jimmie Stephens

Others Present

On Call: Mark Wilson, MD, David Hicks, DO, Senitra Blackburn, Kim Cason, Hannah Duncan, Rodney Holmes, and Denisa Pridmore

Call to Order

The meeting was called to order by Dr. Stacy, Chair.

Minutes from the July 8, 2020 meeting were approved as distributed.

June 2020 Financial Statements

Dr. Stacy noted that the June 2020 Financial Statements were included in the Board package. Rodney Holmes, CPA, Director of Finance, answered questions from the Board.

FY 2021 Budget Presentation

Mr. Holmes presented the FY 2021 budget request.

Revenue Highlights

The budget includes \$7,600,000 of ad valorem tax, an increase of \$311,802 (4%) from Fiscal Year 2020. This amount is an estimate of two percent (2%) of the ad valorem taxes collected in Jefferson County for the County and its Municipalities, excluding those ad valorem taxes collected for the State of Alabama and all Boards of Education, and is the minimum percentage allowed in the funding legislation. The budget includes sales tax revenue of \$20,500,000, a 14% decrease from Fiscal Year 2020.

Net Intergovernmental Revenue of \$2,135,690 is an increase of \$53,386 (2.6%) over prior year budget. Revenues for services provided by the Department in Fiscal Year 2021 are budgeted to be \$8,768,732, a decrease of \$3,335,530 (-27.6 %) from Fiscal Year 2020's budgeted amount and is primarily the result of the COVID-19 pandemic's projected impact on JCDH's clinical and environmental health programs.

The \$2,342,132 amount budgeted for Other Revenue/Non-Operating Revenue is lower than the prior year budget by \$202,137 (-8%).

An allocation of \$9,570,318 is expected from the Department's unassigned General Fund balance.

Expenditure Highlights

Personnel costs of \$35,140,015 are \$192,382 (-0.5%) lower than those budgeted for Fiscal Year 2020. Salaries are 76% of personnel cost budget, with employee and retiree benefits representing 23% and 1% respectively.

Contract Services of \$4,108,670 are higher by \$462,310 (12.7%) than those budgeted in Fiscal Year 2020. Materials and Supplies costs are projected to be \$10,468,187 which is a \$1,146,748 (-9.9%) decrease from Fiscal Year 2020.

The Capital Expenditure/Transfer budget of \$1,200,000 for capital asset replacement transfer remains unchanged from Fiscal Year 2020.

Capital Projects Fund

Expenditures of \$3,016,125 are planned for Fiscal Year 2021. This includes funds for capital improvements to the Guy M. Tate Building and Eastern Health Center and the replacement of some IT infrastructure.

Special Revenue Funds

In addition to the General Fund Budget, the Department has nine active Special Revenue Funds expected to total \$7,641,192. These funds are operated in accordance with the funding requirements of special grants and appropriations.

The General Fund, Capital Projects Fund and Special Revenue Fund budgets for Fiscal Year 2021 total \$61,574,189.

On the motion of Dr. Walley, and seconded by Dr. Clayton, the following resolutions were approved:

Budget – Fiscal Year 2020-2021

BE IT RESOLVED that the General Fund Budget of the Jefferson County Department of Health for fiscal year October 1, 2020 through September 30, 2021, in the amount of \$50,916,872 is adopted.

BE IT FURTHER RESOLVED that all Special Revenue Fund Budgets for fiscal year October 1, 2020 through September 30, 2021 are adopted.

Transfer of Funds

BE IT RESOLVED that the Health Officer of the Jefferson County Department of Health is authorized to transfer funds from one category or line item to another within the General Fund and all Special Revenue Funds, as necessary, to improve Department efficiency, as long as the

approved General Fund Budget is not exceeded for the fiscal year October 1, 2020 through September 30, 2021.

Holiday Schedule

BE IT RESOLVED by the Jefferson County Board of Health that the official holidays for eligible Jefferson County Department of Health employees for fiscal year 2020-2021 shall be the same as adopted by the Board of Health for 2020 including two variable days for a total of twelve holidays.

Contracts

On the motion of Dr. Murray, and seconded by Dr. Clayton, the following contracts were approved:

Renewal of a contract with Up To Date/Wolters Kluwer (payee) for subscription to Up To Date for providers. This is a software system that is a point-of-care medical resource; not to exceed \$10,573 from August 1, 2020 through July 31, 2021.

Renewal of a contract with Open Text, Inc. (payee) to provide maintenance services for RightFax software; not to exceed \$4,618.80 from August 28, 2020 through August 27, 2021.

A new bid contract with Stewart of Alabama, Inc. (payee) to manage printers, fax machines, and multi-function printers for JCDH, including monitoring, repair and all supplies, at a rate of \$.0184 for black and white impressions and \$.097 for color impressions; not to exceed bid values from July 17, 2020 through July 17, 2023.

A new contract with Teklink, Inc. d/b/a C Spire Business (payee) to provide maintenance on the hardware purchased for Cisco WebEx calling services; not to exceed \$35,260.19 from June 17, 2020 through June 17, 2023.

Renewal of a contract with Metro Monitor, Inc. (payee) to provide JCDH access to usable links to media stories and unlimited downloads; not to exceed \$2,000 from July 1, 2020 through July 1, 2021.

Renewal of a contract with Summit Media, LLC (payee) to provide educational and promotional radio commercials, including production, for the Household Hazardous Waste Collection Day event scheduled for July 25, 2020; not to exceed \$2,490 from July 8, 2020 through July 25, 2020.

An amendment to a contract with TruMed Systems, Inc. (payee) for automated vaccine management system to control inventory, temperature, and reporting for Vaccines for Children and private stock vaccine. Accuvax machine, software and subscription added; not to exceed \$750 per month for Accuvax machines and \$250 per month for Accushelf from June 30, 2020 through June 30, 2025.

A new contract with Competitive Solutions, Inc. (payee) for a Certified Peer Recovery Support Specialist Liaison to assist with Peer RX, an online platform for peer suppliers and peer consumers; not to exceed \$1,548 from June 1, 2020 through May 31, 2021.

A new contract with Compass Laboratory Services, LLC (payee) to provide COVID-19 medical laboratory services to uninsured Jefferson County residents, at a rate of \$101 per COVID-19 test, from July 23, 2020 through December 31, 2020.

A new contract with Robert Half Government (payee) to provide professional staffing for contact tracing for COVID-19 emergency services, at a rate of \$20 per hour from July 16, 2020 through July 16, 2021.

A new contract with iOn Integrated Solutions, LLC d/b/a 1 Point USA (payee) to maintain personal computers and network configuration for JCDH security system, at a rate of \$940 per month; not to exceed \$13,680 from December 3, 2019 through December 3, 2020.

A new contract with iOn Integrated Solutions, LLC d/b/a 1 Point USA (payee) to provide access control services at Guy M. Tate building upper deck; not to exceed \$5,871.45 from March 17, 2020 through March 17, 2021.

A new contract with iOn Integrated Solutions, LLC d/b/a 1 Point USA (payee) to provide access control services at JCDH Annex; not to exceed \$1,285.75 from March 18, 2020 through May 18, 2021.

A new contract with Mamava, Inc. (payee) for the purchase of two Mamava Lactation Suites or Mamava Minis; not to exceed \$44,950 from July 9, 2020 through December 31, 2020.

A new contract with New Solutions Group (payee) for relocation of Storm Water Management shed located at JCDH Annex; not to exceed \$3,450 from May 26, 2020 through July 26, 2020.

A new bid contract with New Solutions Group (payee) to provide landscape services to JCDH per bid #20-06-13, at a cost of \$96,800 annually; not to exceed \$290,400 from August 1, 2020 through August 1, 2023.

A new contract with Spec 9 Contract Flooring Group, LLC (payee) to provide flooring replacement services in clerical area in Central Health Center; not to exceed \$43,988 from June 1, 2020 through August 1, 2020.

A new contract with Spec 9 Contract Flooring Group, LLC (payee) to provide flooring replacement services in the Specialty Clinic breakroom and clerical administrative office at Guy M. Tate building; not to exceed \$4,306 from July 1, 2020 through August 1, 2020.

An amendment to a bid agreement with Davlin, LLC (payee) to extend term dates of the original bid agreement to provide landscaping management services to all JCDH centers; not to exceed \$326,145 from April 2, 2020 through July 31, 2020.

Hearing Officers

Dr. Wilson stated that the following resolution adds one name, R.O. Hughes, to the list of Hearing Officers approved by the Board at the May meeting. Hearing Officers periodically resolve issues pertaining to air pollution, restaurant, and communal living facility proceedings.

On the motion of Dr. Carter, and seconded by Dr. Walley, the following resolution was approved:

The Board of Health hereby approves the following former judges to serve as Hearing Officers for the Jefferson County Board of Health:

J. Scott Vowell

Edward B. Vines

Julie A. Palmer

James Hard

Arthur J. Hanes, Jr.

R.O. Hughes

Report of the Health Officer

COVID-19 Update

Dr. Wilson reported that the number of new COVID-19 cases has been trending downward over the last couple of weeks in Jefferson County and several other parts of the state. There is pretty good evidence that the face covering orders have had an impact.

Jefferson County's percent positive rate was 13.6 percent for last week, down from a peak in the 14-15% range. Dr. Wilson is concerned that a lot of the cases in the community are not being detected. JCDH will be monitoring school re-openings to see if a surge in cases occurs.

Local hospitals were in a critical situation two-three weeks ago. This has improved some, but COVID-19 ICU capacity and overall adult ICU capacity in Jefferson County was still less than 10% this week, and today there were 338 inpatients with COVID-19, 145 in ICU and 88 on ventilators.

Dr. Wilson's normally scheduled COVID-19 Testing Capacity/Coordination in Jefferson County call with its community partners was held Monday. It was reported that the turnaround times for most labs had improved from two-three weeks ago, with most labs getting COVID-19 results back within 24-72 hours.

JCDH was notified today by Health and Human Services (HHS), Governor Ivey's office, and the State Health Officer, of an opportunity for COVID-19 surge testing in the Birmingham area. A goal of 60,000 tests or two weeks of testing (whichever occurs first) will be provided utilizing

regional laboratories with agreements already in place. JCDH will be responsible for handling logistical support, security, and traffic control. JCDH will propose sites in targeted, hot spot areas.

JCDH currently has around 70 JCDH employees working on contact tracing. An agreement is now in place with a hiring agency for additional staff to conduct contact tracing and 20 additional people will be brought on and trained over the next several days. JCDH has the option to add more people later to help meet the demand for contact tracing, and allow more JCDH employees to resume their normal duties.

Coronavirus Aid, Relief and Economic Security (CARES) Act Funding

Dr. Wilson stated that JCDH's Finance Department is working with the Jefferson County Commission's consultants to put together the necessary documentation to receive reimbursement for its COVID-19 expenses thus far. No funding has been received yet, but the process is moving along.

Epidemiology and Laboratory Capacity (ELC)

Dr. Wilson announced that funding from the Centers for Disease Control and Prevention (CDC) has been awarded to JCDH via ADPH for two agreements totaling \$10.4 million. The grants will help cover partial salary funding for multiple positions, equipment, and technology needs to support COVID-19 activities and will extend for three years.

School Re-opening Recommendations

Dr. Wilson discussed his July 27, 2020 recommendations for school re-openings at the request of local school superintendents. In summary, he made a recommendation for in-person school for pre-K through grades 5 or 6, but with very strict precautions including social distancing and universal face coverings all the time with few exceptions; and either virtual only or a hybrid of virtual and in-person to reduce the class sizes by approximately 50% for secondary schools. On July 31, 2020 Dr. Wilson issued revised recommendations to address some additional concerns expressed by some school districts. Some minor changes were made to allow a bit more flexibility. Dr. Wilson noted that problems in other schools around the country are being seen where strict precautions were not taken. A significant increase in COVID-19 cases among people age 5-18 has been seen over the last six weeks and these account for about one fifth of cases overall.

JCDH Back to School Clinic

Dr. Wilson reported that JCDH's Back to School Clinic began this week after a trial run last week. It is currently scheduled to continue through August 28, 2020 providing immunizations, Certificates of Immunization (COI), and shot records for children and adults. Routine visits for children are being provided in the JCDH Annex parking lot for drive-up service. Adults, and people without cars, are provided services inside the Guy Tate building.

Adult Health Primary Care/Population Health Initiatives

Dr. Wilson provided an update on the discontinuation of Adult Health Primary Care at JCDH by the end of September 2020. Staff have been notified, including two physicians whose services are no longer required. Notifications will be sent out to patients over the next few days.

The Population Health division is being created at JCDH. Services being considered under this division include tobacco cessation, hepatitis C treatment, drug abuse treatment and prevention, re-entry services for people coming out of incarceration, etc. JCDH is conducting rapid strategic planning around Population Health to finalize plans for the division.

Update on Fire in Forestdale

Dr. Wilson discussed the fire that continues to burn underground at an illegal dump in the Forestdale area. Jefferson County is still pursuing legal action to enable their staff to get onto the property with their equipment to dig up the fire and put it out.

Bluestone Coke Notice of Violation (NOV)

Dr. Wilson reported that the JCDH Air Pollution Control Program issued a NOV to Bluestone Coke recently. He noted there are no new developments since the Board was notified about the NOV via email.

Community Health Improvement Plan (CHIP) Update

Dr. Wilson said the Quality Improvement/Decision Support (QIDS) division has been repurposed to work on case management for quarantine orders during the COVID-19 pandemic and much of the work on the CHIP has been placed on hold. QIDS staff has continued representing JCDH in meetings with community partners on reducing gun violence, which is one of JCDH's priority areas. A promising initiative that is being considered is a Hospital-based Violence Intervention Program (HVIP). HVIP has a 3-phase approach to launching a new program. There are currently 40 member programs and 30 emerging programs in the United States. JCDH and UAB Trauma could potentially partner to start this program in Jefferson County.

Opioid Overdoses

Dr. Wilson stated that opioid overdoses are up during the pandemic. An increased response is underway with Dr. Darlene Traffanstedt, Medical Director of Adult Health/Family Planning, and her team with the Overdose to Action grant. Great progress is being made with getting the data they need to respond and JCDH has increased its efforts to distribute the naloxone to targeted areas.

Household Hazardous Waste Day

Dr. Wilson reported a high turnout for the Household Hazardous Waste Day held on July 25, 2020 at three locations in Jefferson County. Dr. Stacy asked about people being turned away at one location and how this could be avoided in the future. Dr. Wilson will check into this and let her know his findings by email.

COVID-19 Testing Sites

The Board discussed how the HHS COVID-19 surge testing sites would be determined and if it could include a site for testing children. Dr. Wilson said JCDH is still pursuing plans to support additional testing of the pediatric community. A meeting with Mike Warren, CEO of Children's of Alabama, is planned in the near future. JCDH will look at heat maps indicating COVID-19 activity, with an overlay of health equity maps, to determine the testing locations. The HHS testing will include anyone over the age of five.

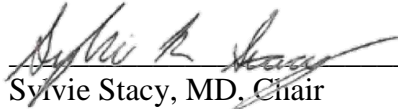
COVID-19 Vaccination Planning

Dr. Walley asked if there were any new developments in JCDH's planning for COVID-19 vaccinations once it becomes available. Dr. Wilson reported that staff are looking at this and will be working on a plan.

The next Board of Health meeting is scheduled for Wednesday, September 9, 2020 at 5:00 p.m. in the Fifth Floor Board Room or via telephone conference (announcement will be made prior to the meeting date). There being no further business, the meeting adjourned at 5:57 p.m.

Susan Walley, MD, Secretary

Approved:



Sylvie Stacy, MD, Chair