



**JEFFERSON COUNTY BOARD OF HEALTH**  
**Wednesday, August 14, 2019 - 5:00 p.m.**  
**5th Floor Board Room**

**PRESENT:** Joshua Miller, D.O., Yocunda Clayton, M.D., Sylvie Stacy, M.D., Hernando Carter, M.D., and Kenny Murray, M.D.

**ABSENT:** Commissioner Jimmie Stephens

**OTHERS**

**PRESENT:** Mark Wilson, M.D., David Hicks, D.O., Hank Black, Senitra Blackburn, Kim Cason, Rodney Holmes, Bryn Manzella, David Maxey, Esq., Jonathan Stanton, Alan Truitt, Esq., and Denisa Pridmore

**Call to Order**

The meeting was called to order by Dr. Clayton, Chair.

**Minutes**

Minutes of the July 10, 2019 meeting were approved as distributed.

**Consideration of Hearing Officer's Recommendation for GASP Case No. 2014-003**

Dr. Clayton noted the first agenda item is for the Board's consideration of the Hearing Officer's (Judge Edward Vines) Recommendation to Dismiss the Request for GASP Case No. 2014-003.

Alan Truitt, Esq., legal counsel for the Board of Health, provided the background for the case. JCDH issued a Title V permit to ABC Coke, a Division of Drummond Company, Inc., in 2014 and it was challenged by the air advocacy group GASP. The Board dismissed the challenge. The Board reached the merits on a procedural basis and the decision made its way through the courts. Concurrently, JCDH revised some of the Air Pollution Hearing Regulations, which were also challenged by GASP, and made its way through the courts. During the course of those appeals the five year permit ran. A new renewal permit for ABC Coke was issued in April 2019 so the Hearing Officer has recommended the Board dismiss the 2014 appeal. All parties had an opportunity to object but no objections were received.

On the motion of Dr. Miller, and seconded by Dr. Murray, the Board unanimously approved the following Order:

**ORDER**

This matter is before the Board on Respondent's Motion to Dismiss the Request for Hearing filed by Petitioner GASP to contest the issuance of Major Source Operating Permit No.

4-07-0001-03 to Intervenor ABC Coke. As set forth in Respondent's April 17, 2019 Motion to Dismiss, ABC Coke is no longer operating pursuant to Major Source Operating Permit No. 4-07-0001-03 but instead has been issued, and is now operating pursuant to, Major Source Operating Permit No. 4-07-0001-04. As such, Respondent contends that the Request for Hearing and the challenge to the prior Operating Permit is now moot. No opposition to the Motion was filed, and the Hearing Officer to whom this matter was assigned submitted a Recommendation for Order of Dismissal to the Board on July 8, 2019. No party has filed any objections to the Hearing Officer's Recommendation.

The Board having considered the Motion and the Hearing Officer's Recommendation, it is hereby ORDERED that the Motion to Dismiss is granted and this matter dismissed, and it is further ORDERED that the Hearing Officer's Recommendation is adopted by the Board in its entirety.

**July 2019 Financial Statements**

Dr. Clayton noted the July 2019 Financial Statements were included in the Board package. There were no questions from the Board.

**FY 2020 Budget Presentation**

Mr. Rodney Holmes, CPA, Director of Finance and Administration, presented the FY 2020 budget request.

**Revenue Highlights**

The budget includes \$7,288,198 of ad valorem tax which is no change from fiscal year 2019. This amount is an estimate of two percent (2%) of the ad valorem taxes collected in Jefferson County for the County and its Municipalities, excluding those ad valorem taxes collected for the State of Alabama and all Boards of Education, and is the minimum percentage allowed in the funding legislation. The budget includes sales tax revenue of \$23,750,000, a 1% increase from fiscal year 2019.

Net Operating Grants and Contracts of \$2,082,304 is a \$124,521 (-5.6%) decrease under prior year budget. Revenues for services provided by the Department in fiscal year 2020 are budgeted to be \$12,104,082. The increase of \$950,470 (8.5%) from the 2019 budgeted amount is primarily the result of a projected increase in clinical services private pay and third party reimbursement.

The \$1,524,269 amount budgeted for Other Revenue/Non-Operating Revenue is higher than the prior year budget by \$73,294.

An allocation of \$4,024,839 from the Department's fund balance is expected to be required to offset expected expenditures.

**Expenditure Highlights**

Personnel costs of \$35,332,397 are \$2,060,699 (6.2%) higher than those budgeted for fiscal year 2019 and include a 2% cost of living adjustment. Salaries are 76% of personnel cost budget, with employee and retiree benefits representing 23% and 1% respectively.

Contract Services of \$3,646,360 are lower by \$3,718,107 (-50.4%) than those budgeted in 2019 and is primarily due to \$4,000,000 budgeted for the Trail System in FY 2019 not included in the FY 2020 budget. Materials and Supplies costs are projected to be \$11,614,935 which is a \$2,521,662 (27.7%) increase from fiscal year 2019.

The Capital Expenditure/Transfer budget of \$1,200,000 for capital asset replacement transfer remains unchanged from fiscal year 2019.

### **Capital Projects Fund**

Expenditures of \$4,139,552 are planned for fiscal year 2020. This includes funds for capital improvements to the Guy M. Tate Building, renovations at Eastern Health Center, the purchase of air monitoring equipment and the replacement of some IT infrastructure.

### **Special Revenue Funds**

In addition to the General Fund Budget, the Department has ten active Special Revenue Funds expected to total \$6,552,127. These funds are operated in accordance with the funding requirements of special grants and appropriations.

The General Fund, Capital Projects Fund and Special Revenue Fund budgets for fiscal year 2020 total \$62,485,371.

### **Budget – Fiscal Year 2019-2020 & Cost of Living Increase**

On the motion of Dr. Stacy, and seconded by Dr. Murray, the following resolution was approved:

BE IT RESOLVED that the General Fund Budget of the Jefferson County Department of Health for fiscal year October 1, 2019 through September 30, 2020, in the amount of \$51,793,692 is adopted. This budget includes a 2% cost of living increase for eligible Jefferson County Department of Health employees effective September 28, 2019.

BE IT FURTHER RESOLVED that all Special Revenue Fund Budgets for fiscal year October 1, 2019 through September 30, 2020 are adopted.

### **Transfer of Funds**

On the motion of Dr. Murray, and seconded by Dr. Carter, the following resolution was approved:

BE IT RESOLVED that the Health Officer of the Jefferson County Department of Health is authorized to transfer funds from one category or line item to another within the General Fund and all Special Revenue Funds, as necessary, to improve Department efficiency, as long as the approved General Fund Budget is not exceeded for the fiscal year October 1, 2019 through September 30, 2020.

### **Jefferson County Commission Community Grant Program**

Mr. Holmes discussed the following resolution that will allow JCDH to provide financial support for a collaborative effort to re-establish the entrance to historic Camp Coleman, as well as develop

a canoe launch, picnic area, and help purchase a replacement bridge. A request was made from Commissioner Joe Knight, Jefferson County Commission, for the transfer to the Jefferson County Commission Community Grant Program.

On the motion of Dr. Miller, and seconded by Dr. Stacy, the following resolution was approved:

**Authorizing Transfer of Funds to the Jefferson County Commission  
For the Purpose of Re-Establishing the Entrance to Historic Camp Coleman, Developing a  
Canoe Launch and/or Picnic Area in Unincorporated Jefferson County in the Trussville,  
Alabama Area**

WHEREAS, physical inactivity contributes to chronic obesity, diabetes, heart disease and other chronic diseases, and premature death; and increasing physical activity can reduce morbidity and mortality associated with these diseases, reduce health care costs, and improve mental well-being;

WHEREAS, creating a built environment conducive to physical activity, is an established public health strategy;

WHEREAS, the 2014 – 2019 Community Health Improvement Plan for Jefferson County, called "Community Matters 20/20," includes strategic priorities to optimize the built environment and to promote physical well-being through healthy lifestyles;

WHEREAS, the Jefferson County Department of Health and partners facilitated the development of a master plan including a canoe launch and/or picnic area, and replacement of a bridge, to access hiking trails;

WHEREAS, using grant funds from the Jefferson County Department of Health subsequently has actively promoted the re-establishment of the entrance to historic Camp Coleman which will provide an opportunity for further growth and connection with the community in Jefferson County;

WHEREAS, unincorporated Jefferson County, is lacking in public parks and trails, and is unable to raise revenue by taxation;

WHEREAS, unincorporated Jefferson County is re-establishing the entrance to historic Camp Coleman as well as developing a canoe launch and/or picnic area as well as purchasing a replacement bridge, and has obtained donations of land, materials and in-kind for this purpose;

WHEREAS, the Jefferson County Department of Health recognizes the re-establishing of the entrance to historic Camp Coleman as well as developing a canoe launch and/or picnic area as an opportunity to expand the built environment and promote physical well-being for the Jefferson County public;

WHEREAS, the Jefferson County Commission Community Grant Program provides grants to applicants for improvement of public parks and recreational areas in Jefferson County;

WHEREAS, the Jefferson County Department of Health desires to support the Jefferson County Commission's Community Grant Program by providing additional funds that could be used by the Jefferson County Commission to assist in the expansion of outdoor recreation in unincorporated Jefferson County.

BE IT RESOLVED, that the Jefferson County Department of Health is authorized to transfer \$35,000 from its unrestricted General Fund net assets to the Jefferson County Commission Community Grant Program to expand park and outdoor recreation facilities in unincorporated Jefferson County thereby benefiting the public of Jefferson County, Alabama, in keeping with its mission of providing for and protecting the public health in Jefferson County, Alabama.

### Contracts

On the motion of Dr. Miller, and seconded by Dr. Carter, the following contracts were approved:

Renewal of a contract with Rave Mobile Safety (payee) for a mass emergency notification system for JCDH staff with a one year renewal at a rate of \$6,313; not to exceed \$14,999 from April 1, 2019 through April 1, 2020.

A new contract with Meredith Clement (payee) to provide services to transcribe audiotaped interviews conducted by writer, Anita Smith, relevant to the JCDH History Book Project. Ms. Clement will also transcribe audiotaped notes Ms. Smith may make relevant to archival and other research materials she will be reviewing for this project for a rate of 0.22 cents per line; plus \$20 per hour for editing time; not to exceed \$20,000 from June 25, 2019 through May 31, 2022.

A new contract with Gamble Tree Service (payee) to provide tree cutting service at Western Health Center at a rate not to exceed \$2,850 from June 25, 2019 through September 25, 2019.

Amendment to a contract with Davlin, LLC (payee) to provide landscape service to East Thomas air pollution site at a rate of \$75 bi-weekly; not to exceed \$1,950 from June 15, 2019 through June 15, 2020.

An amendment to a bid contract with Heritage Coach and RV Center, LLC (payee) to provide additional repairs to the conversion of Class C RV to mobile health clinic for Women, Infants and Children (WIC) for a rate of \$7,045 (in addition to original bid agreement #19-04-18); not to exceed \$88,532.50 from July 3, 2019 through May 1, 2020.

A new contract with Cintas Corporate No. 2 (payee) to provide lab coat rental and cleaning service for Central, Eastern, and Western Health Centers at a rate of \$3,912.50 annually; not to exceed \$11,437.50 from August 1, 2019 through July 31, 2022.

A new contract with Henry Schein Dental (payee) to provide dental equipment preventive maintenance and repair services as needed; not to exceed \$14,900 from July 1, 2019 through July 2, 2020.

Renewal of a contract with Up To Date/Wolters Kluwer (payee) for subscription to Up To Date for JCDH providers. This is a software system that is a point-of-care medical resource for a rate not to exceed \$10,450 from August 1, 2019 through July 31, 2020.

Renewal of a contract with Fiesta (payee) to provide benefits associated with the official sponsorship agreement of Fiesta for space in the health and wellness village to accommodate a tent as well as a specified number of tables and chairs, and allow bottles of water to be given away to attendees, for a rate not to exceed \$3,000 on September 28, 2019.

An amendment to a contract with Phreesia, Inc. (payee) for a change order to add thirteen additional card readers for a total cost of \$910. The change order also includes an extension of Phase 1 until September 30, 2019 decreasing total monthly fees to \$3,950 until September 30, 2019; not to exceed \$1,000 from July 24, 2019 through July 24, 2020.

Renewal of a contract with the Susan G. Komen North Central Alabama® for JCDH to provide race participants parking for the 2019 Susan G. Komen Race for the Cure on October 12, 2019. No funds to be exchanged.

A new contract with Greenway Health, LLC to provide Root Level Access to JCDH database and provide the appropriate access credentials in order to do so; no funds to be exchanged; from August 1, 2019 through December 31, 2019.

Renewal of a contract with the Alabama Department of Public Health (payor) for JCDH to provide early detection of colorectal cancer in men and women in the state of Alabama not to exceed \$100,000 from June 30, 2019 through June 29, 2020.

### **Credentialing**

Dr. Wilson presented the following credentials report: Initial credentialing for Noelle Gates, M.D., for a Public Health Medical Officer in Clinical Services. The Board unanimously approved the Credentials Report.

### **Health Officer Report**

#### **High Ore Line Ribbon Cutting**

Dr. Wilson announced that the High Ore Line Extension Ribbon Cutting was held on August 2, 2019 for the entrance to Red Mountain Park.

#### **Chemical Endangerment**

Dr. Wilson reported that Dr. Darlene Traffanstedt, Medical Director, Adult Health/Family Planning, continues to lead the chemical endangerment discussions with an increasing number of stakeholders to plan a strategy around the topic. A campaign for new legislation is not planned at the current time but rather looking a policies or programs for pregnant women who have a substance abuse problem to get into treatment so law enforcement will have an alternative to jail.

### **JCDH Clinic Billing**

Dr. Wilson provided an update on JCDH's medical billing. Clinic visits are increasing but complex billing issues continue to be worked out. A Request for Proposal is being developed so JCDH may contract with a company to help catch up the billing.

### **North Birmingham Environmental Concerns**

Dr. Wilson discussed a meeting held at JCDH with Representative Mary Moore, JCDH staff, community representatives, and the Director of GASP on July 31, 2019 to rectify some comments made during her recent press conference. Under a proposed consent decree entered into by JCDH and the U.S. Environmental Protection Agency (EPA) with Drummond Company, Inc. d/b/a ABC Coke for alleged violations of regulations, Drummond has agreed to pay penalties to JCDH and EPA. The North Birmingham community has requested that funds received from the ABC Coke penalty be used to create a trust fund to benefit the residents in the area.

At the meeting Dr. Wilson reviewed health data JCDH has collected and shared our engagement with the North Birmingham community over the past years. Dr. Wilson also reminded Representative Moore of his pledge to ask the Board of Health to use any revenue received, after legal fees are paid, for the public health benefit of the communities in the ABC Coke vicinity once the consent decree and fine are finalized.

### **Alabama Regional Medical Services (ARMS)**

Dr. Wilson announced that ARMS will be celebrating their clinic opening at the former Northern Health Center (NHC) on September 7, 2019 at 10:00 a.m. JCDH donated NHC to the City of Birmingham when the clinic closed in 2009 due to decreased utilization. The community has expressed a need for health care since numerous providers in the area have closed. The City of Birmingham has given ARMS access to the NHC building. JCDH's Public Health Advised Fund has made a \$50,000 grant to ARMS to help with upgrades and renovations to the building.

### **Sexual Health Clinic**

Dr. Wilson stated that the JCDH Sexually Transmitted Disease (STD) Clinic has been renamed the Sexual Health Clinic. Dr. Wesley Willeford, Medical Director of Disease Control, made this change to decrease stigma among patients who are seen in the clinic and to accurately describe the services that JCDH provides.

### **Family Planning Clinic**

Dr. Wilson noted that JCDH continues to expand different means of birth control available to its clients. JCDH Clinical Nurse Practitioners will be participating in IUD placement training at the end of August.

### **Population Health Team**

Dr. Wilson reported that the Population Health Team, the JCDH interdisciplinary group looking at population health and health equity, has been meeting regularly over the past few months. The top three initiatives the group will be working on are Improving Birth Outcomes, Tobacco and Vaping, and Chronic Disease Management. Dr. Darlene Traffanstedt has been chosen as the group's initial Chair.

### **HIV Updates**

Dr. Wilson stated that work continues on the HIV strategic planning process for Jefferson County: Getting to Zero. A retreat is planned for late September.

Dr. Hicks, along with a few JCDH staff, attended a meeting at ADPH last week to discuss improving data sharing. One of the challenges JCDH faces with eliminating HIV is getting real time data that is reported from multiple sources into the state.

The proposed collaborative project with Harvard and UAB's Center for AIDS Research to develop a predictive model to better identify those at risk for HIV acquisition has been funded.

Dr. Hicks has been invited to attend the Fast-Track Cities 2019 Conference in London at the beginning of September.

### **Hepatitis A Update**

Dr. Wilson shared last week's Alabama's Hepatitis A Outbreak Report with the Board. There were 122 cases of Hepatitis A statewide in Alabama. Dr. Wilson noted that 54.9% of the cases required hospitalization. Jefferson County currently has 2 cases of Hepatitis A identified in the spring of 2019. An outbreak county is defined as having 3 or more cases. Dr. Wilson expects Jefferson County to be declared an outbreak county on the next ADPH Report.

### **Gun Violence**

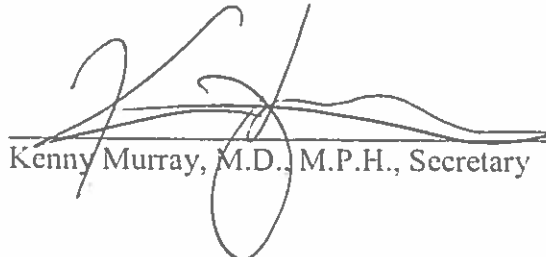
Dr. Carter asked for an update on JCDH activities related to gun violence. Dr. Wilson stated that a grant was awarded from the Public Health Advised Fund to the Anti-Gun Violence Street Outreach Strategy of Faith in Action. The group has been doing outreach work in West End and would like to expand to the North Birmingham area.

The City of Birmingham will be designing requests for proposals to fund groups and organizations that provide prevention and reentry services related to public safety. JCDH may consider co-funding some of the requests.

Dr. Wilson said he has met with UAB Trauma Surgery and community representatives about a potential strategy of providing interventions and support for people who come to the hospital with gunshot wounds. This is a great opportunity due to the number of patients seen (approximately 700 gunshot victims in 2018).

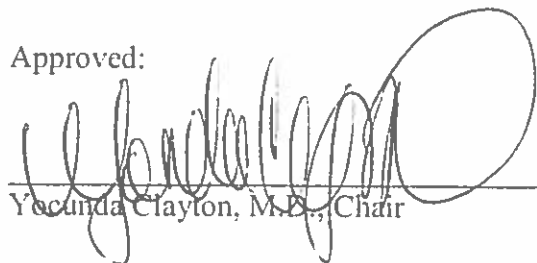


The next Board of Health meeting is scheduled for Wednesday, September 11, 2019 at 5:00 p.m. in the Fifth Floor Board Room. There being no further business, the meeting adjourned at 6:00 p.m.



Kenny Murray, M.D., M.P.H., Secretary

Approved:



Yocunda Clayton, M.D., Chair