



JEFFERSON COUNTY BOARD OF HEALTH

Wednesday, December 9, 2015 - 5:00 p.m.
5th Floor Board Room

PRESENT: Steven Kulback, M.D., Jennifer R. Dollar, M.D., Max Michael, III, M.D., and Joshua Miller, D.O.

ABSENT: Commissioner Jimmie Stephens and Nicole Redmond, M.D., PhD, MPH

OTHERS

PRESENT: Mark Wilson, M.D., Carolyn Dobbs, M.D., Kim Cason, Rodney Holmes, Ed Khan, M.D., Bryn Manzella, David Maxey, and Denisa Pridmore

Call to Order

The meeting was called to order by Dr. Dollar, Chair.

Minutes

Minutes of the November 18, 2015 meeting were approved as distributed.

Financial Statement

Mr. Rodney Holmes, Director of Finance & Administration, discussed the November 2015 Financial Report. A motion to accept the financial report was made, seconded and approved.

Contracts

On the motion of Dr. Kulback, and seconded by Dr. Michael, the following contracts were approved:

A new contract with Summit Media, LLC (payee) to provide radio promotions, live guest appearances on talk show, vendor booth space at Ricky Smiley Morning Show and Thursday night Block Party in Uptown District and vendor booth space at Magic City Classic Tailgate at a rate not to exceed \$7,000 from October 19, 2015 through November 1, 2015.

A new contract with Summit Media, LLC (payee) to provide marketing services: radio promotions, traffic sponsorships and website presence on WBHK and WZZK for the sexually transmitted diseases campaign at a rate not to exceed \$7,500 for WBHK and \$7,500 for WZZK from October 15, 2015 through December 15, 2015.

A new contract with Fitness Concierge Services, LLC (payee) for a Health and Wellness Demonstration at the JCDH Employee Appreciation Event on November 19, 2015 for an amount not to exceed \$575.

A new contract with Raycom Media/WBRC Fox 6 (payee) for television ads and digital ads (to be delivered to persons in Jefferson County ages 16-34 utilizing mobile and other smart devices)

for education on prevention of sexually transmitted diseases at a rate not to exceed \$7,000 from October 22, 2015 through November 12, 2015.

A new contract with WIAT News 42 (payee) to provide television commercials for sexually transmitted disease prevention and education at a rate not to exceed \$1,000 from November 2, 2015 through November 15, 2015.

A new contract with Corey T. Rogers (payee) for the set up and operation of the sound system and projection screen, provide hand held microphones and background music at the JCDH Employee Appreciation Event on November 19, 2015 for a rate not to exceed \$300.

A new contract with Clarissa Kenty (payee) to provide Dress for Success training and development at the JCDH Employee Appreciation Event on November 19, 2015 for a rate not to exceed \$375.

Renewal of a contract with the Alabama Department of Public Health (payor) for JCDH to provide family planning services under the Title X Family Planning grant at an amount not to exceed \$423,643 from June 30, 2015 through June 29, 2016.

Dr. Wilson reported that unforeseen circumstances have occurred during the parking deck renovations. Weak concrete was found after the traffic coating was removed. The concrete will need to be treated with an epoxy to help strengthen it. The following amendment is required for this additional work.

An amendment to a contract bid with SunCoast Restoration (payee) for repairs to the JCDH Guy Tate parking deck for an additional amount not to exceed \$225,000 from November 1, 2015 through March 1, 2016.

Appointment of Rabies Officer

On the motion of Dr. Michael, and seconded by Dr. Miller, the following resolution was approved:

WHEREAS, Thomas P. Dawkins, D.V.M. has confirmed that he is desirous of being appointed the Rabies Officer for Jefferson County for the year 2016 as evidenced by his letter dated November 5, 2015.

THEREFORE, BE IT RESOLVED that Thomas P. Dawkins, D.V.M. be appointed as the Rabies Officer for Jefferson County for the year 2016.

Election of 2016 Officers

Dr. Wilson stated that our second year Board member is assigned to the Board's Grants & Policy Committee. He recommends that the Board dissolve this committee since it has not been utilized in many years.

On the motion of Dr. Michael, and seconded by Dr. Kulback, Dr. Redmond was elected as Chair of the Board, Dr. Michael was named to serve on the General Liability Claims & Investment Committee, the new Board of Health member will serve as Secretary, and the Grants & Policy Committee will be dissolved.

Board of Health Self-Evaluation

Bryn Manzella, M.P.H., Director of Quality Improvement, stated the Board of Health's Self-Evaluation for 2015 has been formatted differently and, at their request, a 7 point scale is used. The results will be reviewed at the January Board of Health meeting if all results are received before that time.

Health Officer Report

JCDH Employee Appreciation Event

Dr. Wilson reported that the half day Employee Appreciation event for all employees on November 19, 2015 was very successful and a lot of positive feedback has been received.

Security

Dr. Wilson noted that the Department is in the process of implementing the recommendations made from the security/safety assessment of the Guy Tate building that was conducted by security experts earlier this year. Additional assessments of other JCDH facilities will be made over the next few months also.

Strategic Planning Process

Dr. Wilson stated preliminary plans are being made for the next strategic planning process. We hope to begin work on the next five year plan in early 2016.

Naloxone Clinic

Dr. Wilson reported attendance has been low at the Naloxone Clinic that began in November at Central Health Center. We have not had extensive advertising for the clinic. There are plans to step up a strategic media campaign to make the public aware of this service. JCDH is willing to go into the community to provide training on the use of naloxone, write prescriptions or give out samples in Jefferson County.

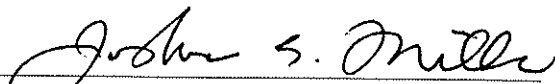
The law allows law enforcement officers to carry naloxone but requires the Alabama Department of Public Health (ADPH) to approve a training program by January 2016. JCDH will reach out to the Police Chiefs or Sheriff's Department after that time.

Recognition of Dr. Steven Kulback

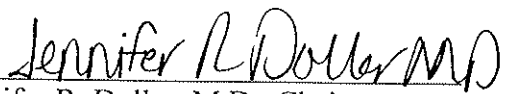
Dr. Wilson presented Dr. Kulback with a plaque in recognition of serving five years on the Board of Health.

Dr. Michael thanked Dr. Dollar for her extraordinary job and leadership this year as Chair of the Board of Health.

The next Board of Health meeting is scheduled for Wednesday, January 13, 2016 at 5:00 p.m. in the Fifth Floor Board Room. There being no further business, the meeting adjourned at 5:35 p.m.


Joshua Miller, D.O., Secretary

Approved:


Jennifer R. Dollar, M.D., Chair