



## **JEFFERSON COUNTY BOARD OF HEALTH**

**Wednesday, November 13, 2013 - 5:00 p.m.  
5<sup>th</sup> Floor Board Room**

**PRESENT:** Laura Kezar, M.D., Katisha Vance, M.D., Steven Kulback, M.D., Jennifer R. Dollar, M.D., and Nicole Redmond, M.D., Ph.D., M.P.H.

**ABSENT:** Commissioner David Carrington

**OTHERS** Mark Wilson, M.D., Carolyn Dobbs, M.D., Heather Hogue, PharmD,

**PRESENT:** Rodney Holmes, Judy Madison, Bryn Manzella, David Maxey, Esq., Nathan Smith, D.M.D., Jonathan Stanton, and Denisa Pridmore

### **Call to Order**

The meeting was called to order by Dr. Vance, Chair.

### **Minutes**

Minutes of the October 9, 2013 meeting were approved as distributed.

### **Dental Health Presentation**

Nathan Smith, D.M.D., M.P.H., gave a presentation on services provided by the JCDH Dental Health Division. Comprehensive care is provided at three stationary clinics (Central, Eastern and Western Health Centers). Dental is currently accepting new patients under the age of 21 who meet the registration criteria. Dr. Smith stated a limited amount of new Adult Health patients are accepted through referrals from JCDH Adult Health Clinics, Cooper Green Primary Care, UAB Comprehensive Care Maternity and Project Homeless Connect.

Dr. Smith shared that JCDH Dental Health participates in a variety of special projects during national dental month each year. They provide free dental services for uninsured and underinsured residents in our mobile dental trailer and in our stationary dental clinics during this time.

Dr. Smith noted that JCDH Dental Health provides training in the field of public health for about 100 dental, dental hygiene and dental assisting students from UAB School of Dentistry and Wallace State Community College who rotate through our clinics each year.

Dr. Smith said one important emerging oral health issue is the increase of tooth decay in preschool age children noted over the past decade by the Centers for Disease Control and Prevention (CDC). Caries is the most common chronic childhood disease in America and

affects 50% of first graders and 80% of 17 year olds. Dr. Smith stated there are many health disparities associated with oral health such as education, income, race, and ethnicity.

Dr. Smith discussed two initiatives Dental Health is working on to address health care needs and health disparities:

- Expanding preventive dental services for 1 and 2 year olds without a dental home.
- Launching a School-based Sealant Program that targets schools who serve children from low-income families.

### **Financial Statement**

Ms. Judy Madison, Chief Accountant, discussed the September and October 2013 Financial Reports.

A motion to accept the financial reports was made, seconded and approved.

### **Contracts**

On the motion of Dr. Kezar, and seconded by Dr. Redmond, the following contracts were approved:

A new contract with The University of Florida Board of Trustees (payee) to provide laboratory services to Board patients who participate in the Tuberculosis Program at a rate of \$80 per test from June 1, 2013 through June 1, 2016.

A new contract with Summit Media, LLC (payee) to provide promotional information and commercials for JCDH on WBHJ and WBHK at a rate of \$6,600 (WBHJ) and \$3,400 (WBHK) from October 1, 2013 through October 31, 2013.

A new contract with Systems Maintenance Services, Inc. (payee) to provide maintenance services for Storage Tek L 700E Tape Drive/Library for the Board at a rate not to exceed \$4,992 from October 1, 2013 through September 30, 2014.

Renewal of a contract with the Alabama Department of Public Health/Bureau of Family Health Services (payor) to provide funds for JCDH staff to implement the Jefferson County Childhood Lead Program at a rate not to exceed \$92,980 from October 1, 2013 through September 30, 2014.

Renewal of a contract with Alabama Department of Public Health (payor) for JCDH to administer the State Employee Wellness Program and the Public Education Employee Wellness Program for the following rates: Health Screenings - \$44.00 each; Flu Shot Administration - \$10.00 each; Osteoporosis Screenings - \$13.50 each; and Fecal Occult Screenings - \$3.90 each from October 1, 2013 through September 30, 2015.

A new contract with Vulcan Park and Museum (payee) to provide venue for Employee Appreciation Luncheon for service awards on November 22, 2013 at a rate not to exceed \$280.00.

A new bid with M.J. Harris Construction Services, LLC (payee) for the construction of the new Western Health Center in Midfield, Alabama at a cost not to exceed \$14,693,128 from October 28, 2013 through April 6, 2015 pending legal review.

**Signatures on Bank Accounts**

On the motion of Dr. Kulback, and seconded by Dr. Kezar, the following resolution was approved:

**BE IT RESOLVED** that the Jefferson County Board of Health authorizes signatures for the bank accounts for the Jefferson County Department of Health as follows:

**Regions Bank of Birmingham**      Investment Accounts  
(One signature required)

- #1010004727 - JCDH Professional and General Liability Trust
- #M57901 - Section 115 Trust
- #1051002420 Regions Trust Cash Sweep Account
- #1051002439 Low Duration Investment Account
- #1051002448 Enhanced Cash Investment Account

Authorized Signatures: . . . . . Mark E. Wilson, M.D.  
Judy Madison  
Rodney Holmes

**Health Credit Union - #1334 00 – Payroll Account**  
(One signature required)

Authorized Signatures: . . . . . Judy Madison  
Loretta Hicks  
Toni Bellina

**Health Credit Union - #35480 - TB Compliance Account**  
(One signature required)

Authorized Signatures: . . . . . Charles Esther Kellum  
Judy Madison  
Rachael Hobgood  
Toni Bellina

**Wells Fargo Advisors – #1335-9530 and #1669-6837 Investment Account**  
Authorized Signatures: . . . . . Mark E. Wilson, M.D.

Judith Madison  
Rodney L. Holmes

**Wells Fargo Bank - #2000019337513 - Operating Account**

Authorized Signatures: . . . . . Judy Madison  
Loretta Hicks  
Mark E. Wilson, M.D.  
Rodney Holmes  
Toni Bellina

**Wells Fargo Bank - #2000019337539 - OJI- Medical Claims Account**

Authorized Signatures: ..... Judy Madison  
Loretta Hicks  
Tracy H. Carter, Hill Administrative Services  
Nancy Robertson, Hill Administrative Services  
Toni Bellina

This resolution supersedes any previous resolutions in contravention with this action.

### **Health Officer Report**

#### **New Western Health Center (WHC)**

Dr. Wilson stated that the bid for the construction of the new WHC in Midfield came in under budget. Construction should begin in January 2014.

#### **Regional Care Organization**

Dr. Wilson announced that JCDH has applied for, and received, a certificate to collaborate with Regional Care Organizations under the Medicaid transformation.

#### **Health Action Partnership (HAP) Annual Meeting**

Dr. Wilson noted that the annual Health Action Partnership (HAP) Annual Meeting on October 31, 2013 was very successful with 140 participants.

#### **JCDH Strategic Plan**

Dr. Wilson stated in November 2012 the Board of Health approved the 2012-2016 JCDH Strategic Plan. He added that the Executive Management Team recently reviewed and updated some of the tactics, metrics and deadlines of the Strategic Plan and will continue to do this on an annual basis. Dr. Wilson has emailed the document to the Board.

#### **Public Health Advised Fund Grants**

Dr. Wilson distributed a list of the grants awarded for Fall 2013 from the Public Health Advised Fund (PHAF). He reminded the Board that JCDH invests some of its funds and donates the interest earned annually to the Community Foundation of Greater Birmingham (CFGB) for use in public health grant projects. Dr. Wilson stated JCDH did have a loss on these investments this year. Dr. Wilson noted the grants were awarded to a variety of areas and includes some new partners. Dr. Wilson said the grant proposals centered around our Health Action Partnership priorities.

Dr. Redmond asked how the grants are advertised. Dr. Wilson said it is mostly by word of mouth. The CFGB, along with a committee of JCDH employees, advertises for request for proposals. Selected applicants will then submit full grant proposals. Bryn Manzella noted that we have had great responses through the UAB One Great Community Council of Translational and Clinical Science and the Jefferson County Community Participation Board through UAB School of Public Health.

**December and January Board of Health Meetings**

Dr. Wilson noted that he will be in Washington, D.C. attending the National Association of County & City Health Officials (NACCHO) Health Officers "Survive and Thrive" closing conference that he has participated in the past year and will not be at the December Board of Health meeting. Dr. Wilson will be on a medical mission trip in Haiti in January. Dr. Dobbs will conduct these meetings in his absence.

The next Board of Health meeting is scheduled for Wednesday, December 11, 2013 at 5:00 p.m. in the Fifth Floor Board Room. There being no further business, the meeting adjourned at 6:05 p.m.

  
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Nicole Redmond, M.D., Ph.D., Secretary

Approved:

  
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Katisha Vance, M.D., Chair